

## **Decision Record –Proposal to acquire space at Elizabeth House- Stratford upon Avon**

**Cabinet Portfolio Holder taking decision: *name and portfolio***

**Councillor Colin Hayfield, Portfolio Holder for Customers, Access and Physical Assets**

**Date of Decision: (NOT BEFORE 26 August 2011)**

**9 September 2011**

### **Decision taken**

**I approve the proposal to acquire on lease accommodation in Stratford on Avon District Council's Headquarters building, Elizabeth House, on terms acceptable to the Strategic Director for Resources.**

### **Reasons for Decisions**

As part of the Property Rationalisation Project the Strategic Asset Management team has been working with representatives of both CYPF and Adult Services to provide suitable accommodation in order to allow staff currently dispersed over various locations throughout the County to come together into a reduced number of "hub" buildings. This will consolidate staff from over 40 locations into up to six principal hubs. This particular decision, however, is confined only to moves in and around Stratford upon Avon (as listed at section 2 of the attached report). The vacation of the five properties listed and the acquisition of a lease of accommodation in Elizabeth House will bring net rental savings of £74,300 per annum plus savings in running costs in addition to the operational benefits listed at 4.4. of the report.

Although the decision relates to the use of Elizabeth House for office purposes, a proposal has also been suggested by some Members representing certain wards in the Stratford upon Avon locality, to re-locate the Library and Information Centre to this building. This proposal has been carefully considered by both the Physical Assets Team and the Library Service and will continue to be explored.

This decision regarding office use is pressing in view of impending lease expiry on other buildings. It will still permit WCC to consider alternative uses of the space.

**Background Information/ factors considered in arriving at these decisions - (set out below or attach officer report):**

**Report attached.**

## **Financial and Legal Implications**

### **Included in the report**

Report Author: Steve Cooper,  
Head of Service: Steve Smith  
Strategic Director: David Carter  
Portfolio Holder: Councillor Colin Hayfield

## **Checklist**

### **Urgent matter: yes/no\***

No

### **Confidential or Exempt (state category of exempt information)**

No

### **Is the decision contrary to the budget and policy framework**

No

### **List of Reports considered** [please attach or forward a copy]

Report

### **List of Background Papers** [please include directorate contact names and numbers for access to background papers]

None

### **Any members and officers consulted or informed and any comments given.**

#### **For comment:**

**Local Members: Cllrs Saint, Seccombe, Balaam, Cockings, Rolfe and Gittus**

**Legal: Barry Juckes**

**Strategic Director: David Carter**

**For information: O&S Chair and Spokespersons: Cllrs Applton, Tandy and Roodhouse.**